

# COLORADO CROSSING METROPOLITAN DISTRICT NOS. 1-3

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## NOTICE OF SPECIAL MEETING AND AGENDA

**DATE:** Wednesday, November 16, 2022

**TIME:** 11:00 a.m.

**LOCATION:** Via Microsoft Teams

You can attend the meeting in any of the following ways:

1. To attend via Microsoft Teams video conference, use the below link:

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_MzE1NWU4N2QtYjliOS00YjM4LThiYTMtMzFiOThhYTY5MjM3%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%2281e8b39c-ecfb-40d0-8d14-5bbc8b13c78d%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MzE1NWU4N2QtYjliOS00YjM4LThiYTMtMzFiOThhYTY5MjM3%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%2281e8b39c-ecfb-40d0-8d14-5bbc8b13c78d%22%7d)

**ACCESS:**

2. To attend via telephone, dial 720-547-5281 and enter the following additional information:

Conference ID: 248 175 391#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Otis C. Moore, III	President	May, 2025
Andrew R. Klein	Treasurer	May, 2025
Paige Langley	Assistant Secretary	May, 2023
Megan Waldschmidt	Assistant Secretary	May, 2023
Michael Sandene	Assistant Secretary	May, 2023
Josh Miller, CliftonLarsonAllen LLP	Secretary	

## **I. ADMINISTRATIVE MATTERS**

- A. Confirm quorum/Call to order/Present disclosures of potential conflicts of interest.
- B. Approve agenda, confirm location of meeting and posting of meeting notices.
- C. Public / Community Comment.

Members of the public may express their views to the Board on matters that affect the Districts that are not otherwise on the agenda. Comments will be limited to three (3) minutes per person.

- D. Discuss and consider approval of Minutes of the September 23, 2022 special Board meeting (enclosure).
- E. Discuss business to be conducted in 2023 and location (**virtual and/or physical**) of meetings. Schedule regular meeting dates and consider adoption of Resolution Establishing Regular Meeting Dates, Time, and Location, and Designating Location for Posting of 24-Hour Notices (enclosures). Appoint representative to post notices within the District.
- F. Discuss requirements of Section 32-1-809, C.R.S. (District Transparency Notice) and direct staff regarding compliance for 2023 (post on SDA and Districts' websites).
- G. Discuss Districts' insurance and authorize renewal of and documents necessary to obtain additional insurance and/or maintain coverage through the Colorado Special Districts Property and Liability Pool, authorize 2023 agency services with T. Charles Wilson Risk Management and authorize renewal of membership in the Special District Association ("SDA") (enclosures).
- H. Other.

## **II. FINANCIAL MATTERS**

- A. Review and consider acceptance of the Schedules of Cash Position (to be distributed).
- B. Consider ratification of previous claims and approval of current claims (to be distributed).
- C. Review and consider approval of September 20, 2022 Unaudited Financial Statements (to be distributed).
- D. Discuss Acceptance of and Reimbursement for Verified District eligible costs:

- i. Review and consider acceptance of Engineer’s Report and Certification #24, prepared by Ranger Engineering, LLC (“Ranger”) (to be distributed).
  - ii. Authorize reimbursement to Interquest Westside LLC under Facilities Funding and Acquisition Agreement, as amended, in the amount of costs verified by Ranger.
  - iii. Authorize payments to vendors in the amounts as verified and described in the Engineer’s Reports and Certifications prepared by Ranger.
  - iv. **District No. 2** - Authorize and approve requisition of funds pursuant to the 2020A-2 Bonds, and 2020B-2 Bonds, and authorize necessary actions in conjunction therewith.
- E. Conduct Public Hearings on amendments of the 2022 Budgets and consider adoption of Resolutions to Amend the 2022 Budget (enclosure).
  - F. Conduct Public Hearings on the proposed 2023 Budgets and consider adoption of Resolutions to Adopt the 2023 Budget and Appropriate Sums of Money and Resolutions to Set Mill Levies (enclosures – preliminary assessed valuation, draft budgets and resolutions).
  - G. **District No. 2** - Discuss and consider adoption of Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan (enclosure).
  - H. Authorize District Accountant to prepare, and appoint Board Member to sign, the DLG-70 Certification of Tax Levies forms (“Certifications”). Direct District Accountant to file the Certifications with the Board of County Commissioners and other interested parties.
  - I. Discuss statutory requirements for an audit. Consider engagement of BiggsKofford, P.C. to perform the 2022 Audits (enclosures).
  - J. Other.

### **III. LEGAL MATTERS**

- A. Discuss status of any necessary inclusions into District No. 1.
- B. Discuss May 2, 2023 Regular Director Elections and consider adoption of Resolutions Calling May 2, 2023 Election for Directors, appointing Designated Election Official (“DEO”) and authorizing the DEO to perform all tasks required for the conduct of mail ballot elections. Self-Nomination Forms are due by February 24, 2023 (enclosures). Discuss the need for ballot issues and/or questions.

- C. Review and consider approval of Sixth Amendment to Operation Funding Agreement between Colorado Crossing Metropolitan District No. 1 and Interquest Westside LLC (enclosure).
- D. Review and consider approval of Third Amendment to Facilities Funding and Acquisition Agreement between Colorado Crossing Metropolitan District No. 1 and Interquest Westside LLC (enclosure).
- E. Other.

**IV. MANAGER MATTERS**

- A. Review and consider approval of Statements of Work (SOW) between the Districts and CliftonLarsonAllen LLP for 2023 Accounting and Management Services and consider the appointment of District Accountant to prepare 2024 Budgets (enclosures).
- B. Ratify approval of Service Agreement for Inspection and Testing of Fire Protection Systems & Equipment between District No. 1 and Western States Fire Protection Company (enclosure).
- C. Discuss 2023 Landscape Maintenance and Snow Removal Services with Robertson Lawn Sprinkler Co. d/b/a Robertson's Landscaping (current agreement through December 31, 2022) and approve any necessary change orders or service agreements for related services (enclosures).
- D. Review and consider approval of Change Order No. 2 to Service Agreement for Security Services between District No. 1 and Securitas Security Services USA, Inc., for rate increase and extension of services through December 31, 2023 (enclosure).
- E. Other.

**V. OTHER BUSINESS**

- A. Other.

**VI. ADJOURNMENT**

**The next regular scheduled meeting is December 15, 2022 at 10:00 a.m. via Teams**