

COLORADO CROSSING METROPOLITAN DISTRICT NOS. 1-3

405 Urban St., Suite 310
Lakewood, Colorado 80228
720-213-6621
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NOTICE OF REGULAR MEETING AND AGENDA

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Michael Sandene	President	May, 2027
Paige Langley	Secretary	May, 2025
Andrew Klein	Treasurer	May, 2025
Megan Waldschmidt	Assistant Secretary	May, 2027
Jason Pock	Assistant Secretary	May, 2025

DATE: Thursday, November 16, 2023

TIME: 10:00 a.m.

PLACE: Via Zoom

The meeting can be joined through the directions below:

<https://us02web.zoom.us/j/7636703470>

Meeting ID: 763 670 3470

Participant Code: press #

Dial In: 1-720-707-2699

I. ADMINISTRATIVE MATTERS

- A. Confirm quorum, call to order, present disclosures of potential conflicts of interest.
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- B. Approve agenda, confirm location of meeting, and posting of meeting notices.
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- C. Public / Community Comment.

Members of the public may express their views to the Board on matters that affect the Districts. Comments will be limited to three (3) minutes per person.

- D. Consider approval of the Minutes from the October 19, 2023 regular meeting (enclosures).
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- E. Discuss business to be conducted in 2024 and location (**virtual and/or physical**) of meetings. Schedule regular meeting dates and consider adoption of Resolution Establishing Regular Meeting Dates, Time, and Location, and Designating Location for Posting of 24-Hour Notices (enclosures). Appoint representative to post notices within the District.
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- F. Discuss requirements of Section 32-1-809, C.R.S. (District Transparency Notice) and direct staff regarding compliance for 2024 (post on SDA and Districts' websites).
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- G. Discuss Districts' insurance and authorize renewal of and documents necessary to obtain additional insurance and/or maintain coverage through the Colorado Special Districts Property and Liability Pool, authorize 2024 agency services with T. Charles Wilson Risk Management and authorize renewal of membership in the Special District Association ("SDA") (enclosures).

- i. Cyber Security and increased Crime Coverage.
 - ii. Establish Insurance Committee to make final determinations regarding insurance, if necessary.
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II. FINANCIAL MATTERS

- A. **District Nos. 1 and 2** - Review and consider approval of Schedule of Cash Position (enclosures).
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- B. **District No. 1** - Consider ratification of previous claims and approval of current claims.
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- C. Discuss acceptance of and reimbursement for verified District eligible costs:
- i. Review and consider acceptance of Engineer's Report and Certification #34, dated November 9, 2023 prepared by Ranger Engineering, LLC ("Ranger") (enclosure).
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- ii. Authorize reimbursement to Interquest Westside LLC under Facilities Funding and Acquisition Agreement, as amended, in the amount of costs verified by Ranger, if any.
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- iii. Authorize payments to vendors in the amounts as verified and described in Engineer's Report and Certification #34 prepared by Ranger.
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- iv. **District No. 2** - Authorize and approve requisition of funds pursuant to the 2020A-2 Bonds, and 2020B-2 Bonds and authorize necessary actions in conjunction therewith (enclosure).
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- D. Conduct Public Hearings on amendments of the 2023 Budgets and if necessary, consider adoption of Resolutions to Amend the 2023 Budget.

- E. Conduct Public Hearings on the proposed 2024 Budgets and consider adoption of Resolutions to Adopt the 2024 Budget and Appropriate Sums of Money and Resolutions to Set Mill Levies (enclosures – preliminary assessed valuation, draft budgets and resolutions).

- F. **District No. 2** - Discuss and consider adoption of Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan, if necessary.

- G. Authorize District Accountant to prepare and sign the DLG-70 Certification of Tax Levies forms (“Certifications”). Direct District Accountant to file the Certifications with the Board of County Commissioners and other interested parties.

- H. Discuss statutory requirements for an audit. Consider the engagement of BiggsKofford, P.C. to perform the 2022 Audits (enclosures).

III. LEGAL MATTERS

- A. Discuss rate increase for Management Services and consider approval of Change Order No. 1 to Service Agreement for District Management Services between the District and Public Alliance LLC (enclosure).

- B. Review and consider adoption of Resolution of Colorado Crossing Metropolitan District Nos. 1-3 Amending Policy on Colorado Open Records Act Requests (enclosure).

- C. Review and consider approval of Seventh Amendment to Operation Funding Agreement between Colorado Crossing Metropolitan District No. 1 and Interquest Westside LLC (to be distributed).

- D. Review and consider approval of Fourth Amendment to Facilities Funding and Acquisition Agreement between Colorado Crossing Metropolitan District No. 1 and Interquest Westside LLC (to be distributed).

IV. MANAGER MATTERS

A. **District No. 1** - Discuss status of certain maintenance items, including but not limited to the below listed items and authorize necessary actions associated therewith:

- i. Landscaping/Irrigation
 - ii. Roadway patching
 - iii. Sidewalk and curb & gutter repair
 - iv. Sump pump maintenance
 - v. Elevator maintenance
 - vi. Fire extinguishers/signage maintenance
 - vii. Cleaning
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B. **District No. 1** – Review and consider approval of Service Agreement for Playground Inspection between District No. 1 and Colorado Playground Inspections LLC (enclosure).

C. Review and consider approval of Master Services Agreement and Statements of Work (SOW) between the Districts and CliftonLarsonAllen LLP for 2024 Accounting Services and consider the appointment of District Accountant to prepare 2024 Budgets (enclosures).

V. OTHER BUSINESS

A. Other.

VI. ADJOURNMENT

The next regular scheduled meeting is December 21, 2023 at 10:00 a.m. via Zoom.